

Clerk's Office
Village of Westmont

MINUTES OF THE VIRTUAL BOARD MEETING HELD **Thursday, April 9, 2020.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymiski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Sylvester <u>P</u> (Community Dev. Director)
Brainerd <u>P</u> (HR Director)	McIntyre <u>P</u> (Communications Director)	Liljeberg <u>P</u> (I.T. Manager)
Chief Gunther <u>P</u> (Police Dept.)	Dep Chief Thompson <u>A</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Riley <u>P</u> (Fire Dept.)	Dep Connelly <u>A</u> (Fire Dept.)	Richards <u>P</u> (Deputy Clerk)
Ramsey <u>P</u> (P.W. Director)	Mielcarski <u>P</u> (Management Analyst)	Mulhearn <u>A</u> (Deputy Liquor Commissioner)

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

OPEN FORUM:

- Nothing has been submitted either by online form, email, or phone message.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

REPORTS

Mayor Gunter

- This is the 2nd virtual village board meeting. Prior to the start of the meeting citizens can submit their request for open forum.
- A new webpage has been created for local updates pertaining to COVID-19. Visit westmont.illinois.gov/covid19 for details.
- Called on Chief Riley to give an update on COVID-19.
 - Chief Riley stated we are on our way to a flattened curve according to the Governor. There are 29 confirmed cases in Westmont. However, that number may be larger.
 - No staff members are sick at this time.
 - Personal Protective Equipment is still a challenge.
 - There are three different models that determine when the peak will be, but of course we don't know when that will actually happen. It is important to continue to socially distance yourselves from others.
 - Please cover your mouth when going to the grocery store, pharmacy or other public place. That can be with an N95 mask, surgical mask, or cloth mask. That will help to prevent the spread.
 - Chief Riley thanked everyone for their support during this time.
- Asked Larry Forssberg for an update on community businesses.
 - Thanks to the essential businesses in our community: grocery stores, pharmacies, health providers, banks, the post office, & restaurants taking take out orders.
 - We have 4 hotels in the community and 2 of them have closed until this is over. The two that have closed are the Best Western and the Chicago Club Inn and Suites. The Hilton and the Extended Stay are both open but occupancy is limited.
 - Encouraged everyone to shop local. Many of our businesses have been going above and beyond to help people.
- The Village offices are closed to the public. They will remain closed and will match the stay at home order.

- The use of technology to connect with family during this time is encouraged.

Village Clerk Szymski

- Waste Management will not be picking up large items, such as mattresses or furniture at this time. However, additional bags or cans of garbage less than 45 lbs can be put out for collection as long as they have a sticker. Garbage and recycling will continue to be picked up. Residents should place the bins out the night before pick up.
- Brush & yard waste pick up has begun. There is a different truck that picks up brush and yard waste, so it will be picked up at a different time than the other waste.
- Free leaf pick up is April 13 - 17th, 2020. Leaves must be in craft paper bags and stickers will not be needed during this week. This is for leaves only.
- The Waste Management call center is back up and running.
- The PACE bus service for Westmont routes is temporarily suspended starting April 13th. More Information is on the Village website.
- Electronic recycling has also been cancelled.
- Stay home and stay healthy.

Trustee Addington

- The Community Development Committee meeting has been cancelled for April 23rd. A detailed written report will be created by Director Sylvester and will be distributed prior to that date.
- The Westmont Lions Club is looking for ways to help in the community during this crisis time.
- Happy Easter to everyone and be safe.

Trustee Barker

- We are looking to have a virtual meeting for Westmont First to talk about the US Census.
- It takes only a few minutes to get counted for the US Census. It's important to get counted because some of that money goes towards different programs. There is more information on the Village website.
- The next Environmental Improvement Committee meeting is May 4th. However some programs have been cancelled, such as the seedling giveaway.
- Storm Drain stenciling and the river sweep will need to be evaluated to see if that needs to be rescheduled.
- Please make sure not to flush sanitizer wipes or other wipes down the toilet, because it will clog pipes.

Trustee Liddle

- Recapped the Finance / Administration Committee meeting.
 - The Families First Coronavirus Response Act was discussed.
 - The committee discussed the budget and will continue to do so going forward. The next actual budget meeting will be next Thursday.
 - Thanked Spencer Parker and the Finance Department for the powerpoint that was put together.
- Community Events have been put on hold and we will keep everyone updated for events

going forward.

- The People's Resource Center is looking for donations and volunteers.
- Stay safe out there.

Mayor Gunter mentioned that several events have been postponed including the Red, White, & BBQ & Race to the Flag.

Trustee Nero

- The next Public Works Committee meeting is June 18th. Hopefully it will be at Village Hall.
- The Public Works Project is 56% complete. We continue to be on schedule.
- Showed a public service announcement from DuPage County regarding DuPage County evictions. Evictions will be halted for 30 days and will be re-evaluated on April 17th.

Trustee Guzzo

- The next Public Safety Committee meeting is going to be May 21st at 4:30pm, hopefully at Village Hall.
- The drug take back day has been cancelled. However, residents can drop off unwanted prescriptions at 1000 Ogden Ave. in Downers Grove.
- Thanked the Fire Department, Police Department and all of our other village employees for all of their hardwork and dedication.

Trustee Barry

- Many small businesses are going for the SBA loan. Interested individuals can see any of our local banks to inquire more about that service.
- Stay safe and the more that we abide by these rules the quicker we can get back to our lives.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Addington** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the **March 26, 2020** Village Board Meeting.

(B) FINANCE ORDINANCE #22: Dated **April 9, 2020** in the amount of **\$ 3,610,877.55.**

(C) NATIONAL VOLUNTEER WEEK PROCLAMATION

Board to consider a proclamation declaring April 19 - 25, 2020 as National Volunteer Week.

(D) NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK PROCLAMATION

Board to consider a proclamation to declare April 12 - 18, 2020 as National Telecommunicators Week.

(E) NATIONAL LIBRARY WEEK PROCLAMATION

Board to consider a proclamation to declare April 19 - 25, 2020 as National Library Week.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

(2) WINDY CITY CANNABIS, 11 EAST OGDEN

Community Development Director Sylvester addressed the Board on this item.

- Director Sylvester read a letter from Windy City Cannabis.
- Talked about parking and traffic concerns.

Motion by **Trustee Nero** to consider an ordinance approving the following requests from Windy City Cannabis for 11 East Ogden Avenue:

1. Special use to operate an adult-use cannabis dispensary; and
2. Site plan and landscaping plan.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barry, Guzzo, Nero, Liddle

Nays: Barker

Absent: None

(3) METRO SERVICES PARAMEDIC CONTRACT

Fire Chief Riley addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance approving a contract for paramedic services between Metro Paramedic Services, Inc. and the Village of Westmont.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(4) EXTENSION OF EMPLOYMENT AGREEMENT

Village Manager May addressed the Board on this item.

Motion made by **Trustee Nero** to consider an ordinance authorizing an extension of the Employment Agreement with the Police Chief with minor amendments.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(5) DECLARATION OF VILLAGE PROPERTY AS SURPLUS

Public Works Director Ramsey addressed the Board on this item.

Motion made by **Trustee Nero** to consider an ordinance declaring certain Village owned vehicles and equipment as surplus property to be sold at Obenauf Auctions.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

(6) FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA) & EMERGENCY RESPONDERS

Human Resources Director Brainerd addressed the Board on this item.

Motion made by **Trustee Nero** to consider a resolution excluding emergency responders from certain provisions of the Families First Coronavirus Response Act (FFCRA).

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #6

Ayes: Addington, Barker, Barry, Guzzo, Liddle, Nero

Nays: None

Absent: None

MISCELLANEOUS:

- Thanked all of the employees that are out there and working hard for us. Thanks to

John Zemenak as well for his hard work.

(7) ADJOURNMENT

Motion by **Trustee Addington** to adjourn the meeting.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7

Ayes: Addington, Barry, Barker, Liddle, Guzzo, Nero

Nays: None

Absent: None

MEETING ADJOURNED AT 6:52 P.M.

ATTEST:

APPROVED:

Virginia Szymiski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 23rd day of April, 2020